



15th ANNUAL GUMBO FEST

Saturday, April 21st, 2018

Noon-6:00 p.m.

Holiday Plaza Parking Lot
West Memphis, Arkansas

\$25

Vendor Contract

Vendor: Name _____
Contact Name: _____ Phone Number: _____
Address _____
City: _____ State: _____ Zip: _____
Email: _____

SPECIFY EVERYTHING YOU WILL BE SELLING:

POWER: _____ 110 Volt _____ 220 Volt

SIZE OF SPACE NEEDED: _____

PREFERRED TIME OF SETUP – BREAKDOWN: _____

AGREEMENT: Space provided will be designated by West Memphis Chamber of Commerce. Set-up must be completed no later than 11a.m., Saturday, April 21, 2018. Vendor will provide own tent, table and other equipment that may be necessary for operation. Vendor hereby agrees to sell only those items approved for sale by the West Memphis Chamber of Commerce and will police assigned area completely.

CONDITIONS:

- A. Vendor, employees, and other representatives, will comply with all general rules and regulations prescribed by sponsor.
- B. All installations erected by the vendor shall be subject to the approval of the West Memphis Chamber of Commerce.
- C. Vendor shall not transfer or sublet the space or any part thereof or permit the same to be used by any other person without the prior written consent of the West Memphis Chamber of Commerce.
- D. The West Memphis Chamber of Commerce shall have the right to terminate the contract granted hereunder at any time without liability upon the refund or the fee paid herewith. No refunds, regardless of weather, will be made.

- E. The West Memphis Chamber of Commerce shall have full access to the space covered in this contract at all times.
- F. Vendor will indemnify and hold the West Memphis Chamber of Commerce, Main Street Board Members, employees, volunteers, or the City of West Memphis harmless from all costs, losses, damages, or expenses including loss of litigation, and attorneys' fees, resulting from any loss, injury, or damage real or asserted, to any person or property arising out of any act or omission of exhibitor or his employees or other representatives.
- G. The West Memphis Chamber of Commerce and its officers, agents or members, or the City of West Memphis, shall not be held responsible for any loss or damage due to theft, fire, accident, or other causes, but will use reasonable care to protect the concessionaire from such loss.
- H. The vendor will completely set up booth by agreed time on April 21, 2018 and will remove all property and all structures placed on the space by vendor and will surrender the space in the same condition, except for the natural wear and tear and damage not resulting from this contract, as at the beginning thereof. The area should be cleared no later than 6 p.m. on Saturday, April 21, 2018, unless otherwise approved in advance by the West Memphis Chamber of Commerce.

VENDOR AGREES TO THE STIPULATION OF THIS CONTRACT.

CHECK IS ENCLOSED FOR THE AMOUNT OF \$25

SIGNATURE _____ **DATE** _____
 Vendor

Mail Contract and Payment to:
 West Memphis Chamber of Commerce
 108 West Broadway
 West Memphis, AR 72301

Office use only:	
Date/Time Received: _____	Selling: Yes No
Approved by: _____	Chamber member Yes No
Applicant # _____	Category: _____